

GEOTECHNICAL & ENVIRONMENTAL ASSOCIATES

Quality Statement

Geotechnical and Environmental Associates (GEA) is an independent specialist consultant providing a high-quality site investigation and geotechnical and contaminated land consultancy, reporting, monitoring and validation service to the property and construction industries.

The company, and its employees, is committed to providing a quality and ethical service, in the recognition that this quality is essential for the further development and progress of GEA and for successful completion of projects and building of longstanding and effective client relationships. The nature of the company's service places a great reliance upon the skills, experience and performance of individual members of staff, as well as the company as a whole. Central to the philosophy of the company is the belief that quality is the responsibility of every member of staff.

Whilst all of our personnel are encouraged to use their own initiative in assisting our clients, the company does require that they have regard to internal procedures, working practices and systems. GEA is a relatively small organisation and at present these procedures, working practices and systems have not been subjected to accreditation to a formal standard. However, they are based upon the European Standard EN ISO 9001:2000, and are properly documented for every project and available for third party scrutiny.

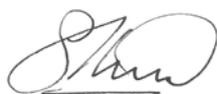
As a proportion of our service relies upon the quality of our approved subcontractors we insist that our subcontractors have the same level of commitment to quality as ourselves and we carry out regular reviews of our approved subcontractors and suppliers. In return we treat our subcontractors and suppliers with respect and ensure that they are paid promptly for the service that they provide.

In the design of our quality system we have placed particular emphasis on the following:

- regular review of procedures, working practices and systems;
- effective project management through a system of clear project engineer responsibility and designation of a supervising engineer at a senior level for each project;
- review and checking by the project engineer and designated supervising engineer of all reports, designs and plans issued;
- review and checking by the project engineer and supervising engineer of instructions to subcontractors and information obtained from subcontractors;
- staff training and development through in-house training and regular review of training objectives for each member of staff, supported by external courses and other training;
- control and review of quality of suppliers and subcontractors; and
- effective communications, both internally and externally.

Geotechnical & Environmental Associates is committed to continually improving the effectiveness of its quality management system and the service it provides to its clients.

Signed



Steve Branch
Managing Director

Date

01 May 2015

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